



Seminole County Sheriff's Office

TEA DETENTION DEPUTY (TEMPORARILY EMPLOYED OR APPOINTED) TRAINEE SPONSORSHIP

Class Spec Code: 1010

Established Date: 03/29/2023

Last Revised Date: 05/05/2023

Effective: 05/24/2023

Salary Range

\$20.00 Hourly

Bargaining Unit

N/A

EEO

EEO4-Protective
Service Workers

Occupational Group

N/A

FLSA

Non-Exempt

Benefit Code

FT BENEFITS

Physical Class

PHYS

Classified Service

Yes

General Description

As a Temporarily Employed or Appointed (TEA) Detention Deputy within the Seminole County Sheriff's Office Sponsorship program provides qualified candidates the opportunity to begin training within the John E. Polk Correctional Facility. Subsequently, trainees will begin their basic recruit training at an approved and certified Corrections Training Academy to become a Certified Detention Deputy.

Florida Statute 943.131 (Temporary employment or appointment; minimum basic recruit training exemptions), states that an employing agency, "may temporarily employ or appoint a person who complies with the qualifications for employment".

Detention Deputies perform generalized corrections work in the care, custody, control and re-entry of sentenced and non-sentenced inmates at the John E. Polk Correctional

Facility.

A Detention Deputy is a uniformed officer who is responsible for the care, custody, control and re-entry of sentenced and non-sentenced inmates. As a Detention Deputy, your role includes helping provide offenders with the tools necessary to become law abiding citizens upon release. Detention Deputies maintain a consistent routine and demeanor while supervising offenders.

Typical Duties

Sign an agreement with the Seminole County Sheriff's Office

Begin a Commission-approved Basic Recruit Training Program within 180 days of being placed on as a TEA Trainee; Fulfill all of the requirements of the Corrections Academy (Candidates that fail to complete and/or pass the academy or the Corrections Certification Exam will be required to reimburse the Seminole County Sheriff's Office for all expenses incurred)

Successfully complete eight (8) hours of firearms training, which shall include demonstration of proficiency in the presence of a Commission-certified firearms instructor

Successfully complete a Commission-approved Basic Recruit Training Program within eighteen (18) months of beginning Training Program

Achieve a passing score on the State Officer Certification Examination (SOCE) within one hundred eighty (180) days from

the date that basic recruit training was completed

Follow all policies, procedures and general orders of the Seminole County Sheriff's Office

Follow all policy and procedures of the college that is hosting the academy

Pass the BAT (Basic Abilities Test), PAT (Physical Abilities Test) and the Civil Service written exam and achieve a score of 70% or higher in each of the four (4) sections (math, reading comprehension, spelling/grammar, and report writing)

Detention Deputies Typical Duties:

Supervising inmates to prevent altercations

Maintaining accurate count and current location of all inmates

Communicating effectively and coherently with other officers and inmates

Demonstrating communications skills in court and other formal settings

Ensure the cleanliness of the area of assigned responsibility

Perform crisis intervention functions to include counseling, suicide prevention, recognizing abnormal behavior, and taking appropriate action

Maintain detailed documentation

Minimum Qualifications

- Applicant must be at least 21 years of age
- Applicant must be a United States citizen
- Applicant must possess and maintain a valid Florida Driver's License
- **Applicant would qualify with a college degree OR 60 hours of college credit; OR military experience (2 years active or 4 years reserve status); OR three (3) years of experience as a Certified Corrections Officer; OR three (3) years of consistent work experience (within the last five (5) years)**
- **Selected applicants will be requested to sign an Employment Agreement for a 2-year time commitment in position from successful completion of the agency's field training program**
- Applicants who do not successfully complete the academy will be required to reimburse the Sheriff's Office for all expenses incurred up to the last active training date
- Upon successful completion of the academy, applicants are required to pass the Florida Department of Law Enforcement (FDLE) state exam
- Applicant must pass a physical examination with drug screening and a psychological evaluation by a licensed physician
- All applicants must submit to a thorough background investigation in accordance with FDLE standards
- **All applicants will be required to take a Physical Abilities Test (P.A.T.) and Civil Service Written Examination and must achieve a score of 70% or higher in each of the four (4) sections (math,**

**reading comprehension,
spelling/grammar, and report writing)**

Knowledge, Skills, Abilities & Other

Regular and prompt attendance is mandatory in the performance of an employee's duties for this position, to include scheduled work hours, and required training activities, calls for mandatory overtime needs and calls for service during times of an emergency.

Ability to utilize effective communication skills both verbally and in writing.

Knowledge of Florida Model Jail Standards and Sheriff's Office rules and regulations as applied to correctional work.

Knowledge of the application of modern correctional principles and practices.

Ability to demonstrate ethical and professional behavior; analyze and synthesize information or situations; solve problems; recall facts and/or information; describe persons, things, and/or events; read and comprehend information; speak clearly; prepare written reports; print legibly; follow directions; detect smells; operate equipment; apply mathematical skills; read maps; operate radio equipment; attain and maintain weapons proficiency; maintain personal fitness; demonstrate firearms safety procedures; demonstrate service weapon firing; demonstrate shotgun firing; load ammunition into firearm; demonstrate chemical agent use; diagram a scene; take notes. Ability to drive a motor vehicle in a safe and efficient manner.

WORKING CONDITIONS

The work environment is mostly within the confined setting of the John E. Polk Correctional Facility, Seminole County Juvenile Facility or the Seminole County Court System. This position generally works a shift (days or nights) with rotating days off.

PHYSICAL ATTRIBUTES REQUIREMENTS

Mobility-Frequent standing for extended periods of time, walking for extended periods of time, stooping, bending, climbing stairs, may be required to drive an agency vehicle and/or transport inmates; constant use of a computer; use of a firearm

Lifting-Able to lift 50 pounds

Visual-Constant overall binocular vision; constant color perception, constant eye-hand coordination; constant depth perception; frequent reading/close-up work; constant field of vision/peripheral

Dexterity-Frequent repetitive motion and reaching

Hearing/Talking-Constant requirement to hear normal speech; constant hearing on telephone and radio; ability to hear faint sounds; constant talking on telephone/radio

Emotional/Psychological- Potential contact with hostile individuals; direct inmate contact, exposure to emergency situations; may be exposed to trauma,

grief and death; frequent public contact; decision-making and concentration

Special Requirements-Ability to behave respectably and with utmost integrity even when off duty. Shift work (days or nights) with rotating days off including working weekends, nights, holidays, and/or overtime; May be required to respond for any critical incident, manmade or natural; must be able to appropriately wear and operate a self-contained breathing apparatus

Environmental-Occasional exposure to varied weather conditions

Other Necessary Requirements

Selected candidates will be required to execute an Employment Agreement prior to hire, which will stipulate that any sponsored employee is not authorized for internal transfer opportunities until such time as their commitment period to agency (within the sponsored job classification) has been completed pursuant to the terms & conditions of that agreement.