

**APPLICATION FOR APPORINTMENT/RENEWAL AS CERTIFIED PROCESS SERVER
FOR THE EIGHTEENTH JUDICIAL CIRCUIT OF FLORIDA**

NEW APPLICATION

RENEWAL

DATE _____ ID No. (Renewal only) _____

Last Name _____ First Name _____ Middle Name _____

Home Address _____

Mailing Address _____

City _____ State _____ Zip _____

Date of Birth _____ Sex _____ Race _____

Height _____ Weight _____ Eye Color _____ Hair Color _____

Public Phone _____ Cell or Home Phone _____

Email Address _____

Social Security No. _____ Driver License No. _____ Issuing State _____

Employer Name _____ Supervisor _____

Employer Address/City/State/Zip _____

Employer Phone & Extension _____

Have you ever been ARRESTED for a Felony? YES NO

Have you ever been convicted of a Felony? YES NO

TCN NUMBER (If applicable) _____

Official Use Only

TRAINING CERTIFICATE: YES NO OATH: YES NO Application Complete _____

FEES PAID _____ BACKGROUND CHECK _____ TRAINING DATE _____

TEST SCORE _____

**APPLICATION FOR APPOINTMENT/RENEWAL AS CERTIFIED PROCESS SERVER
FOR THE EIGHTEENTH JUDICIAL CIRCUIT OF FLORIDA**

Applicant's Name (Printed) _____

NO ENTITLEMENT TO COMPENSATION

I agree that my performance of any duties pursuant to my appointment as a Certified Process Server of the Eighteenth Judicial Circuit shall not entitle me to receive any compensation from the Eighteenth Judicial Circuit, Clerk of the Court, or the Seminole County Sheriff's Office for those services rendered. **Initials:** _____

FLORIDA STATUTE 48.29 (3)(e) ACKNOWLEDGEMENT

This is to certify that I, _____, do not have any pending criminal cases against me. There is no record of any felony convictions against me, nor a record of any misdemeanors involving moral turpitude or dishonesty with respect to me within the past five years.

Signature: _____

FLORIDA STATUTE 48.31 (2) ACKNOWLEDGEMENT

I understand that Florida Statute 48.31 provides in part that:

A certified process server must be disinterested in any process he or she serves; if the certified process server willfully and knowingly executes a false return of service he or she is guilty of a felony of the third degree.

Signature: _____

FLORIDA STATUTE 48.29 (2) ACKNOWLEDGEMENT

I certify that the information provided in this application is true and correct. I am at least 18 years of age. I have no mental or legal disability. I am a permanent resident of the state.

Signature: _____

AFFIDAVIT OF EXPERIENCE

I, _____, as an applicant for an appointment as process server in the Eighteenth Judicial Circuit, do swear or affirm the following: I have _____ years of experience in the service of original process. (NOTE: Subpoenas are not original process.)

OATH OF OFFICE FLORIDA STATUTE 48.29 (3) (h)

I, _____, a permanent resident of the State of Florida, do hereby solemnly swear or affirm that I will honestly, diligently, and faithfully exercise the duties of a Certified Process server in the Eighteenth Judicial Circuit.

Signature: _____

Sworn to and subscribed before me this _____ day of _____, 20____.

Personally Known _____ Produced ID _____ Type of ID _____

My Commission expires: _____ Notary Public _____

State of Florida