

**SCSO - HOUSE CHECK REQUEST**

CASE # \_\_\_\_\_

**AFTER THIS FORM IS COMPLETED, CONTACT THE SHERIFF'S OFFICE COMMUNICATIONS CENTER AT 407-665-6650 AND REQUEST THAT A DEPUTY STOP BY TO PICK IT UP. PLEASE HAVE IDENTIFICATION READY FOR HIS ARRIVAL.**

I REQUEST A HOUSE CHECK BE MADE OF MY PREMISES. I UNDERSTAND THAT THIS HOUSE CHECK SERVICE WILL INCLUDE PERIODIC CHECKS OF MY RESIDENCE, AND THE FREQUENCY OF THESE CHECKS WILL DEPEND ON THE WORKLOAD OF THE DEPUTIES ASSIGNED TO THIS AREA .

RESIDENT: **(PRINT)** \_\_\_\_\_  
STREET ADDRESS: \_\_\_\_\_  
RESIDENT'S PHONE #: \_\_\_\_\_  
DATES OF TRAVEL: DATE DEPARTING: \_\_\_\_\_ RETURN DATE\*: \_\_\_\_\_

**\*HOUSE CHECKS WILL BE DISCONTINUED AS OF THE RETURN DATE INDICATED. IF YOU ARRIVE HOME EARLY YOU MUST CONTACT THE SEMINOLE COUNTY SHERIFF'S OFFICE AT 407-665-6650 TO CANCEL THE HOUSE CHECK.**

DESTINATION: \_\_\_\_\_  
EMERGENCY CONTACT: \_\_\_\_\_ PHONE #: \_\_\_\_\_

\_\_\_\_\_  
RESIDENT'S SIGNATURE

- NO DO YOU OWN THE HOME?
- YES IF RENTING OR LEASING WHO IS THE OWNER \_\_\_\_\_
- NO DO YOU HAVE AN ALARM SYSTEM?
- YES YOUR ALARM COMPANY NAME \_\_\_\_\_
- NO DO YOU HAVE AUTOMATIC LIGHTS?
- YES WHERE & TIME THEY GO ON \_\_\_\_\_
- NO HAVE HOUSE KEYS BEEN LEFT WITH ANYONE?
- YES NAME/ADDRESS/PHONE \_\_\_\_\_

NO WILL ANYONE BE WORKING AT OR HAVE ACCESS TO PREMISES WHILE YOU'RE GONE?  
 YES GIVE NAME OR BUSINESS \_\_\_\_\_

NO WILL THERE BE ANY VEHICLES LEFT AT YOUR RESIDENCE?  
 YES

_____	YEAR	_____	MAKE	_____	COLOR	_____	TAG #	_____	STATE
_____	YEAR	_____	MAKE	_____	COLOR	_____	TAG #	_____	STATE

NO IS THERE ANYTHING ELSE THE SEMINOLE COUNTY SHERIFF'S OFFICE SHOULD KNOW?  
 YES \_\_\_\_\_  
\_\_\_\_\_

Seminole County Sheriff's Office Main Building		
100 Eslinger Way Sanford, FL 32773		
East Region Office 1225 E Broadway St. Oviedo, FL 32746	North Region Office 805 Primera Blvd. Lake Mary FL 32746	South Region Office 120 W Pineview St. Altamonte Springs, FL 32714