

CIVIL SERVICE BOARD MINUTES
NOTE: THE MINUTES OF THE CIVIL SERVICE BOARD ARE NOT VERBATIM.

The Civil Service Board of the Seminole County Sheriff's Office met on May 7, 2019 at the Seminole County Sheriff's Office. Members present were: Mr. Ben Newman, Retired Major David Diggs, Sgt. Amy Lawshe, Ms. Robin Butler and Deputy Taurus Burke. HR Director Bob Hunter, HR Manager Mark Rehder and HR Analyst Shelley West were also present.

The meeting started with a call to order at approximately 4:00 pm.

The minutes for the meeting held on April 2nd, 2019 were reviewed. The minutes were unanimously approved.

The Board reviewed the information provided by HR showing the various reasons for the disqualifications of applicants.

Director Hunter discussed with the Board the availability of the Board members attending training for public records law in December 2019.

Director Hunter presented a request to change the wording of question #15 on the pre-screen questionnaire. The Board shared concerns that an applicant may not understand that marijuana includes CBD oil. HR Director Hunter will discuss this concern with General Counsel and update the Board at a later date.

Director Hunter and Manager Rehder discussed the potential to modernize the rules and procedures at a future time (ex: testing order). The Board unanimously approved for HR to use their discretion on the order of testing until the rules and procedures have been updated.

Human Resources would also like to present new options for a written civil service test. This research is in the beginning stages.

Director Hunter and Manager Rehder discussed the Detention Deputy Sponsorship that is accepting applications for the month of May 2019. The sponsored academy will begin in September 2019 and end in November 2019.

The next meeting is scheduled for Tuesday June 4th, 2019 at 4pm.

The meeting adjourned at 4:56 pm.

Minutes prepared by Shelley West and approved by the Board Secretary, Sgt. Lawshe.