

## **CIVIL SERVICE BOARD MINUTES**

**NOTE: THE MINUTES OF THE CIVIL SERVICE BOARD ARE NOT VERBATIM.**

The Civil Service Board of the Seminole County Sheriff's Office met on August 3, 2021 via Go to Meeting and at the Seminole County Sheriff's Office. The Board Members present were Mr. Ben Newman (in person), Retired Major David Diggs (in person), Sgt. William Noonan (in person), Deputy Tarius Burke (in person) and Ms. Robin Butler (remote). Chief Lisa Spriggs (remote), General Counsel Mary Ann Klein (remote), Captain Richard Francis (in person), Director Robert Hunter (remote), Lt. Kelly Martin (in person), Lt. Rachel Rados (remote), and Sr HR Analyst Shelley Curenton (in person) were also present.

The meeting started with a call to order at approximately 4:02 pm with roll call.

The minutes for the meeting held on April 6, 2021 were reviewed. Major Diggs made a motion for approval of the minutes. Deputy Burke seconded the motion. The minutes were unanimously approved.

The eligibility list for sworn and certified applicants was presented. Ms. Butler made a motion for approval of the eligibility list. Major Diggs seconded the motion. The eligibility list was unanimously approved.

Captain Francis and Lt. Martin presented the enhancement suggestions for the Promotional Process. Board approval is not needed at this meeting and will be presented again after Legal and the Command Staff has approved.

The next meeting is scheduled for September 7, 2021.

The meeting adjourned at approximately 4:32 pm.

These minutes were prepared by Shelley West and approved by the Board Secretary, Deputy Burke.