

CIVIL SERVICE BOARD MINUTES
NOTE: THE MINUTES OF THE CIVIL SERVICE BOARD ARE NOT VERBATIM.

The Civil Service Board of the Seminole County Sheriff's Office met on March 3, 2021 via Go to Meeting. The Board Members present were Mr. Ben Newman, Retired Major David Diggs, Sgt. William Noonan, and Detention Deputy Taurus Burke. Director Bob Hunter, Manager Christy Peters, Manager Mark Rehder, and Senior HR Analyst Shelley West were also present.

The meeting started with a call to order at approximately 4:03 pm with roll call.

The minutes for the meeting held on February 2, 2021 were reviewed. Major Diggs made a motion for approval of the minutes. Deputy Burke seconded the motion. The minutes were unanimously approved.

The eligibility list was reviewed. Deputy Burke made a motion for approval of the eligibility list. Major Diggs seconded the motion. The eligibility list was unanimously approved.

Director Hunter reviewed the current vacancy report and summary of sworn, certified, and communications employees. An example of the vacancy report was presented to the Board. Director Hunter explained that the vacant Deputy Sheriff and Detention Deputy positions are actually covered by employees who are currently in field training. The Child Protection Investigator vacant positions are held until there are at least five vacancies before there is a hire for training purposes. Director Hunter also discussed the summary of sworn, certified, and communications employees. This report is ran every two weeks to coincide with the payroll period. The summary presented to the Board was as of February 23, 2021.

During staff comments, Director Hunter followed up on the changes to the Civil Service Rules and Procedures. This will be presented at the meeting scheduled in April 2021.

The next meeting is scheduled for April 6, 2021 at 4pm.

The meeting adjourned at approximately 4:32 pm.

These minutes were prepared by Shelley West and approved by the Board Secretary, Deputy Burke.